TOWN OF Herndon VIRGINIA

HERNDON TOWN COUNCIL
Regular Meeting Minutes
Tuesday, March 24, 2026

1. Call to Order

Mayor LeBlanc called the March 24, 2026, Town Council meeting to order at 7:00 p.m. in the Herndon Council Chambers Building, 765 Lynn Street, Herndon, Virginia. In attendance were: Mayor Keven LeBlanc; Vice Mayor Clark Hedrick; and Councilmembers Cesar del Aguila, Kelvin Garcia, Michael T. Lloyd, and Alex Reyes.

Councilmember Naila Alam was absent.

Staff present during the meeting: Dan Hoffman, Town Manager; Lesa Yeatts, Town Attorney; Kirstyn Barr Jovanovich, Deputy Town Manager; Scott Robinson, Director of Public Works; Brent Heavner, Chief Communications Officer; Lisa Gilleran, Director of Community Development; Marjorie Sloan, Director of Finance; Bob Williams, Director of Parks and Recreation; David Stromberg, Zoning Administrator; Fadrique Iglesias, Community Planner; and Amanda Kertz, Town Clerk.

2. Pledge of Allegiance to the Flag of the United States of America

Mayor LeBlanc asked Boy Scout Troop 157 from Herndon to come forward and lead the audience in the Pledge of Allegiance.

Determination of a Quorum
Mayor LeBlanc determined there was a quorum of six Councilmembers present.

Mayor Announcements
Mayor LeBlanc recognized the following individuals and outlined their accomplishments in the Herndon community:

- Dr. Elizabeth Noto, former principal of Herndon High School;
- Kerri Wilson, CEO of Cornerstones; and
- Scott Robinson, Director of Public Works.

Dr. Noto and Ms. Wilson provided comments on their service to the Town.

Mayor LeBlanc provided information about upcoming community events:

- Aqua Egg Hunt on Saturday, March 28, and Hoppy Egg Hunt on Saturday, April 4. Both events will be held at the Herndon Community Center and pre-registration is encouraged for both events.

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- FY 27 Fairfax County Budget Town Hall will be hosted by Dranesville District Supervisor Bierman at Herndon High School on Wednesday, March 25.

3. Presentations/Reports/Comments

a. Proclamation to recognize National Vietnam War Veterans Day, March 29, 2026

Mayor LeBlanc recognized Vice Mayor Hedrick to read the Proclamation to Recognize Vietnam War Veterans Day into the record.

b. Proclamation to Recognize Autism Acceptance Month April 2026

Mayor LeBlanc recognized Councilmember Reyes to read the Proclamation to Recognize Autism Acceptance Month, April 2026, into the record.

Mayor LeBlanc stated that members of the audience are invited to comment on the proclamations during the “Comments from the Audience” portion of the agenda.

c. Town Manager Report

Dan Hoffman, Town Manager, recognized Scott Robinson, Director of Public Works, for his upcoming retirement and thanked him for his service to the Town of Herndon.

d. Councilmember Comments

Councilmember del Aguila: expressed appreciation to those in the audience, including remarks in Spanish. In particular, he thanked participants for attending and providing input on the item regarding an interim housing policy and noted the importance of addressing housing needs.

Councilmember Reyes: stated that he was honored to read the proclamation recognizing Autism Acceptance Month. He provided comments on the proclamation, stating that as a teacher, he is fortunate to work with autistic students. Councilmember Reyes thanked Boy Scout Troop 157 for attending and leading the Pledge of Allegiance.

Councilmember Garcia: welcomed Boy Scout Troop 157 to the Council meeting. He echoed Councilmember del Aguila's comments on housing, thanking those who came to participate in that agenda item.

Councilmember Garcia acknowledged Congressman Walkinshaw for recognizing the South Lakes Girls basketball team that he coaches and noted an upcoming visit to Capitol Hill.

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Councilmember Garcia provided updates on his youth advisory group, sharing upcoming visits planned to Richmond and Washington, DC.

Councilmember Lloyd: welcomed attendees, including Boy Scout Troop 157, and extended well wishes for the spring season. He shared observations from a recent walk along Center Street.

Vice Mayor Hedrick: welcomed attendees and commented on the warmer weather.

Vice Mayor Hedrick thanked Dr. Noto for her service to Herndon High School over the past decade, especially for her assistance in standing up the youth advisory committee. He also expressed appreciation to Scott Robinson on the occasion of his retirement, and to Kerri Wilson for her work with Cornerstones.

Vice Mayor Hedrick commented on the Autism Acceptance Month proclamation and welcomed representatives from the International Association for Spelling as Communication.

Mayor LeBlanc: reflected on the positive aspects of the Herndon community and emphasized the role of community members in shaping the Town. Recognized groups in attendance for their contributions and extended well wishes to those celebrating spring holidays.

4. Comments from the Audience

Mayor LeBlanc reviewed the process and asked those who wanted to provide Comments from the Audience to come forward.

The following individuals provided comments:

- Barbara Glakas, 935 Barton Oaks Place, Herndon: commented on the FY 2027 proposed budget, expressing concern about the exclusion of fall and spring clean-up events and requesting cost information. She also expressed appreciation for the individuals recognized during the meeting.

- William Campenni, 1104 Iron Ridge Court, Herndon: expressed support for Herndon becoming a city and appreciation for recognition of National Vietnam War Veterans Day.

- Eva Belis, through a translator, representing the New Virginia Majority: spoke on Resolution 26-G-16 regarding interim housing policy, requesting inclusion in the process and consideration of a previously submitted affordable housing ordinance submitted by the New Virginia Majority (note: this document was provided at the February 3, 2026, Town Council

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meeting).

- Steve Mitchell, 1291 Monroe Street, Herndon: commented on Resolutions 26-G-16 and 26-G-17, requested removal of Resolution 26-G-21 from the Consent Agenda, expressed opposition to Herndon becoming a city, and raised concerns about downtown growth.

- Isabel Ruiz, through a translator: commented on rental conditions and requested consideration of the New Virginia Majority affordable housing ordinance.

- Chelsea Roberts, 640 Spring Street, Herndon: provided comments on behalf of Marisol Loriana, who discussed the cost and conditions of rental properties, requested consideration of the previously submitted affordable housing ordinance submitted by the New Virginia Majority.

- Jimmy Rice, 2103 Ferguson Place, Herndon: provided comments on behalf of Laura Benitez, who discussed the cost and conditions of rental properties, requested consideration of the previously submitted affordable housing ordinance submitted by the New Virginia Majority.

- Elizabeth Vosseller, 600 Spring Street, Herndon, and 722 Grant Street, Growing Kids Therapy Center: congratulated Dr. Noto, Ms. Wilson, and Mr. Robinson, for their years of service to the Town. She expressed support for the National Vietnam War Veterans Day proclamation and affordable housing. Ms. Vosseller provided comments on the Proclamation to Recognize Autism Acceptance Month on behalf of I-ASC.

- Wyatt Lipscomb, 503 Florida Avenue, Herndon: provided comments expressing support for affordable housing in the Town.

- Molly Collen, 12856 Fantasia Drive, Herndon: provided comments supporting affordable housing in the Town and requested consideration of the previously submitted affordable housing ordinance submitted by the New Virginia Majority.

- Jossif Ezekilov, community organizer, the New Virginia Majority: commented on Resolution 26-G-16, stating concerns about representation in the housing study and urging action on affordable housing. He asked the Council to consider the affordable housing ordinance that the New Virginia Majority previously sent to the Town Council.

- Jessica Schelling, 501 Woodshire Lane, Herndon, president of Friends of Runnymede Park: commented on Resolution 26-G-18 regarding

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acceptance of a donation for a water fountain at Runnymede Park.

- Sheila Olem, 500 Bowers Lane, Herndon: wished Scott Robinson well as he retires and echoed comments regarding inclusion of clean-up events in the budget.

- Jay Hadlock, 515 Alabama Drive, Herndon, representing Friends of Runnymede Park: commented on Resolution 26-G-18 and expressed appreciation for the Vietnam War Veterans Day proclamation.

- Barry Clendenin, 520 Fillmore Street, Herndon: provided comments on the proclamation to recognize National Vietnam War Veterans Day.

- Lorena Brady, 508 Aspen Drive, Herndon: commented on Resolution 26-G-16, echoing concerns about representation in the housing study and urging action on affordable housing. She offered assistance with related housing efforts.

5. Public Hearings

a. Ordinance 26-O-06 to approve and authorize the mayor to sign a Fifth Lease Amendment with New Cingular Wireless PCS, LLC (AT&T) for the Town's Alabama Drive Water Tower to add three 5-year renewal terms upon expiration of current term and to update notice information

Certificates of Publication were filed from the Editor of the Fairfax County Times Newspapers, showing that notice of said public hearing items had been duly advertised in the March 6 and March 13, 2026, issues.

Mayor LeBlanc opened the public hearing and recognized Scott Robinson, Director of Public Works, for the staff report. Mr. Robinson outlined the terms for the proposed ordinance to award a fifth lease amendment for New Cingular Wireless on the Alabama Drive Water Tower.

There was discussion among Council and staff on this item, including the lease payments.

Mayor LeBlanc called for comments from the audience.

The public hearing was held, and the following individuals provided testimony:

- Steve Mitchell, 1291 Monroe Street, Herndon: expressed concern over chemical exposure that he said would create an environmental hazard once the companies end their leases on the water towers. He asked the Town to be aware of the potential hazards once the cables are no longer needed.

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Seeing no further comments, Mayor LeBlanc closed the public hearing and moved to Council level for discussion and action.

Councilmember del Aguila moved to approve Ordinance 26-O-06 to approve and authorize the mayor to sign a Fifth Lease Amendment with New Cingular Wireless PCS, LLC (AT&T) for the Town's Alabama Drive Water Tower to add three 5-year renewal terms upon expiration of current term and to update notice information, as presented.

Motion seconded by Councilmember Reyes.

There were brief comments from Council.

The question was called on the motion, which carried by a 6-0 roll call vote. The vote was: Councilmembers del Aguila, Garcia, Lloyd, Reyes, Vice Mayor Hedrick and Mayor LeBlanc voting "Aye." Councilmember Alam was absent.

b. Resolution 26-G-14 to approve an application for a special exception SE #25-03, 1207 Sunrise Court, to consider a special exception to permit a home-based child daycare use within the PD-R, Planned Development-Residential, zoning district

Certificates of Publication were filed from the Editor of the Fairfax County Times Newspapers, showing that notice of said public hearing items had been duly advertised in the March 6 and March 13, 2026, issues.

Mayor LeBlanc opened the public hearing and recognized Fadrique Iglesias, Community Planner, for the staff report. Mr. Iglesias reviewed the special exception application, which would allow the home based child daycare to increase from seven children to 12 children. The applicant received a special exception last year and the Town has not received any complaints at this address. Mr. Iglesias discussed the scheduled hours, parking, and zoning requirements for the property. He stated that several daycare centers have been operating in the area and have not had any negative impacts on the neighborhood. The Planning Commission reviewed the application and recommended approval of the special exception.

There was brief discussion among the staff and Council about the hours of operation.

There were no comments from the applicant or the public.

Seeing no further comments, Mayor LeBlanc closed the public hearing and moved to Council level for discussion and action.

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Councilmember Garcia moved to approve Resolution 26-G-14 to approve an application for a special exception SE #25-03, 1207 Sunrise Court, to consider a special exception to permit a home-based child daycare use within the PD-R, Planned Development-Residential, zoning district, as presented.

Motion seconded by Councilmember Reyes.

There were brief comments from the Council.

The question was called on the motion, which carried by a 6-0 roll call vote. The vote was: Councilmembers del Aguila, Garcia, Lloyd, Reyes, Vice Mayor Hedrick, Mayor LeBlanc voting "Aye." Councilmember Alam was absent.

6. General

a. Resolution 26-G-15 to initiate consideration of a new Town of Herndon Comprehensive Plan to provide policies governing the physical development of the entirety of territory within the Town as required by Section 15.2-2223 of the Code of Virginia

Mayor LeBlanc recognized Lisa Gilleran, Director of Community Development, who presented the staff report. The proposed resolution will initiate the comprehensive plan process with the Planning Commission. Typical State Code language requires the Planning Commission to report back to the Council in 60 days of a comprehensive plan amendment initiation, by a specific date, which is December 31, 2027 in the proposed resolution. She stated that the Council could provide additional time if needed.

Vice Mayor Hedrick moved to approve Resolution 26-G-15 to initiate consideration of a new Town of Herndon Comprehensive Plan to provide policies governing the physical development of the entirety of territory within the Town as required by Section 15.2-2223 of the Code of Virginia, as presented.

Motion seconded by Councilmember del Aguila.

There were brief comments from Council.

The question was called on the motion, which carried by a 6-0 roll call vote. The vote was: Councilmembers del Aguila, Garcia, Lloyd, Reyes, Vice Mayor Hedrick, Mayor LeBlanc voting "Aye." Councilmember Alam was absent.

b. Resolution 26-G-16 to establish interim policy guidance to support and expand affordable housing opportunities

Mayor LeBlanc recognized Lisa Gilleran, Director of Community Development, who presented the staff report. The proposed resolution is what was discussed at the March 10 work session, which built on the housing study that TPMA performed

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for the Town. Ms. Gilleran stated that this item is an interim policy, which is needed as the Town moves forward with the 2050 Comprehensive Plan process, which will include more information about affordable housing and diversification of housing in the Town. The policy will direct staff on how to proceed until the 2050 plan is adopted, and she stated that the Town Council seeks to promote affordable housing in mixed-use and residential housing developments. She stated that the consultants are going to assist in implementing the interim policy with Fairfax County.

Councilmember del Aguila moved to approve Resolution 26-G-16 to establish interim policy guidance to support and expand affordable housing opportunities, as presented.

Motion seconded by Councilmember Garcia.

There were brief comments from the Council.

Councilmember del Aguila provided comments about the housing study, stating that the Council will work diligently to make sure the Town is broadly represented in this policy and through the 2050 Comprehensive Plan.

Mayor LeBlanc stated that the consultant's housing study was part of establishing the interim policy, and there will be many more elements involved in creating a full and rich housing policy for the Town.

The question was called on the motion, which carried by a 6-0 roll call vote. The vote was: Councilmembers del Aguila, Garcia, Lloyd, Reyes, Vice Mayor Hedrick, Mayor LeBlanc voting "Aye." Councilmember Alam was absent.

c. Resolution 26-G-17 to adopt Town of Herndon Community Donation Program Policy Statement

Mayor LeBlanc recognized Dan Hoffman, Town Manager, who stated that this item was discussed at the March 10 work session and there have been no changes. He indicated that the policy will be added to the Town's website along with the application.

There was discussion among Council and staff about the dates during which the Town will accept the applications.

Councilmember del Aguila moved to approve Resolution 26-G-17 to adopt the Town of Herndon Community Donation Program Policy Statement, as presented.

Motion seconded by Councilmember Garcia.

There were brief comments from the Council.

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The question was called on the motion, which carried by a 6-0 roll call vote. The vote was: Councilmembers del Aguila, Garcia, Lloyd, Reyes, Vice Mayor Hedrick, Mayor LeBlanc voting "Aye." Councilmember Alam was absent.

7. Consent

a. Resolution 26-G-18 to express appreciation and accept a generous donation from the Friends of Runnymede Park for a water fountain at Runnymede Park

b. Resolution 26-G-19 to award contract IFB #26-03, Legal Advertisement Services

c. Resolution 26-G-20 to initiate consideration of Zoning Ordinance Text Amendment ZOTA #26-02 to amend Chapter 78 (ZONING) Section 78-80.4 (Standards for Specific Accessory Uses and Structures) to revise requirements for caretaker's or security guard's residence

d. Resolution 26-G-21 to authorize the Town Manager to submit a Creative Communities Partnership Grant Application to the Virginia Commission for the Arts

e. Resolution 26-G-22 to authorize the Mayor to sign a License Agreement with Reston Friends Meeting, also known as Herndon Friends Meeting, for a license for an existing historic marker and to permit the town to place a new historic marker on the property located at 660 Spring Street

f. Resolution 26-G-23 to appoint a member to the Pedestrian and Bicycle Advisory Committee

g. Resolution 26-G-24 to initiate Zoning Ordinance Text Amendment ZOTA #26-03 to amend Chapter 78 (ZONING), Article VII (Use Regulations), Section 78-71.1 (Indoor Entertainment Use Category), and Article XVIII (Definitions), Section 78-180 (Definitions) to define casino related terms and establish land use provisions for casino establishments

h. Approval of the November 18, 2025, Town Council Retreat Meeting Minutes

i. Approval of the February 10, 2026, Town Council Work Session Minutes

j. Approval of the February 17, 2026, Joint Town Council and Planning Commission Joint Work Session Minutes

k. Approval of the February 24, 2026, Town Council Meeting Minutes

l. Approval of the March 3, 2026, Town Council Work Session Minutes

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On motion of Councilmember Reyes, seconded by Councilmember Garcia the Consent Agenda items were approved and carried by a 6-0 roll call vote, as presented, without comment. The vote was: Councilmembers del Aguila, Garcia, Lloyd, Reyes, Vice Mayor Hedrick, Mayor LeBlanc voting "Aye." Councilmember Alam was absent.

Recess

At 8:34 p.m. Mayor LeBlanc called a brief recess, and at 8:45 p.m., the Town Council Regular Meeting reconvened, with six members present and Mayor LeBlanc presiding.

8. Work Session

a. Proposed FY 2027 Budget Follow-up

Mayor LeBlanc recognized Dan Hoffman, Town Manager, who presented options for appropriating anticipated FY 2027 revenue adjustments totaling $332,000, primarily from higher-than-expected BPOL revenues and a proposed increase to the Solid Waste Fee.

Mr. Hoffman outlined three options, each including a 0.75 percent Market Rate Adjustment (MRA), with variations in funding for an IT Project Manager position and allocations to Urban Forestry or Economic Development. Staff identified Option 1 as the preferred approach.

The Council and staff discussed the proposed allocations, including potential adjustments among the options. By consensus, the Council supported a 0.5 percent MRA, funding a full-year IT Project Manager position, and splitting the remaining balance between Urban Forestry and Economic Development.

Ms. Sloan confirmed that the budget would be advertised without a tax rate increase.

Mr. Hoffman reviewed the April budget schedule, including a work session on April 7, a public hearing on April 14, and a second public hearing with potential adoption on April 28.

b. Roundtable

Councilmember del Aguila: no comments.

Councilmember Garcia: no comments.

Councilmember Lloyd: best wishes to Councilmember Reyes on his wedding that next Saturday.

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Councilmember Reyes: expressed thanks to Councilmember Lloyd.

Vice Mayor Hedrick: no comments.

Mayor LeBlanc: no comments.

Dan Hoffman, Town Manager: no comments.

9. Adjournment

There being no further business, Mayor LeBlanc adjourned the March 24, 2026, Town Council Regular Meeting at 9:00 p.m.

Amanda E.M. Kertz
Town Clerk

Minutes approved by Town Council: _____

[Note: Approved resolutions and ordinances are on file in the Town Clerk's office.]

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